



APPLICATION FOR TRANSFER CERTIFICATE

Date

The Principal
International Public School
Lugharwada, Seoni (M.P.)

Subject : Application for a Transfer Certificate.

Sir,

Please furnish me with the Transfer Certificate of my son/
daughter. The necessary particulars are given below :

1. Name of the Pupil.....
2. Father's/Guardian's Name.....
3. Mother's Name.....
4. Class in which the pupil last studied (In figures).....
.....
5. Whether failed, if so once/twice in the same class
.....
6. Month upto which the (pupil has paid) school dues have
been paid
7. Games played or extra Co-curricular activities in which the
pupil usually took part (mention achievement level therein)
.....
8. Reasons for leaving the school.....

Date -

Place-

Signature